

# General Information (AAN-FO011-01)

*This form comes from the following procedure:*

AAN-MQ001 Information Pack Procedure

## **Australian Apprenticeships NT**

Australian Apprenticeships NT is the Northern Territory Australian Apprenticeships Support Network. There are full time offices in Darwin, Alice Springs, Katherine and Tennant Creek also operates 3 information sites at Centrelink, Tennant Creek High School, and the NT Government – Training Centre within the township. Australian Apprenticeships NT Field Officers service all regional and remote areas across the NT and conduct scheduled visits to the workplace to monitor the progress of the Australian Apprenticeship arrangement. Australian Apprenticeships NT is jointly funded by the Australian and Northern Territory Governments to provide both administrative and regulatory functions on their behalf.

## **Gateway Services**

Australian Apprenticeships NT provides a job matching service specialising in Australian Apprenticeships (traineeships and apprenticeships) for both employers and job seekers. If you're a jobseeker looking for work, thinking about getting back into work, or an Employer looking to employ an Apprentice or Trainee, Australian Apprenticeships NT Gateway Services have experienced and qualified people who can help. They will provide one-on-one support to help you connect with the learning, training and work opportunities available to you.

## **In-Training Services**

Australian Apprenticeships NT provides high levels of In-Training support which will be provided to Employers, and Apprentices. Referral advice will be provided for crisis support for serious issues by referring to or linking with expert support agencies and other speciality service providers. This service will support the apprentices to address serious issues and provide a safety net for self-referral.

## **Registered Training Organisations**

Once an employer has selected a Registered Training Organisation (RTO) to deliver the apprentice or trainee's training the RTO will develop a Training Plan that lists the qualification competencies. The Training Plan will usually include a combination of core and elective units depending on the requirements of the employer and apprentice. RTO's may visit the workplace to provide training and assessment of workplace competencies for the Australian Apprentice. Training and assessment can also take place at the RTO's training rooms or facilities.

## **Group Training Organisations**

Group Training Organisations provide a job matching service specialising in Australian Apprenticeships (traineeships and apprenticeships) for both employers and job seekers. Group Training Organisations employ Australian Apprentices and then place them with 'host employers' to gain industry skills.

## **Disability Australian Apprenticeships**

Have you considered an Australian Apprenticeship opportunity for a person with a disability? Assistance may be available to employers and apprentices in the areas of wage subsidies, workplace modifications and tutorial/mentoring assistance. Contact Australian Apprenticeships NT for more information.

## **Job Active Organisations**

Job Active Organisations are funded by the Australian Government to provide a general employment and job matching service for both employers and job seekers. They work independently of each other, so it is possible to register with more than one Job Active Organisation. This is a free service to employers and jobseekers. Using the Australian Job Search website the JAO posts vacancies for apprenticeship and traineeship positions on behalf of employers. Jobseekers and employers can both register for this service.

*This form comes from the following procedure:*

AAN-FO001 Sign-Up Procedure  
Gateway Procedure